

GOVERNMENT OF PAKISTAN  
CABINET SECRETARIAT  
CABINET DIVISION

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Islamabad, the 02<sup>nd</sup> July, 2020

**NOTIFICATION**

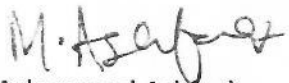
**No.F.5/10/2020-Com.-** In terms of rule 17(2) of the Rules of Business, 1973, the Prime Minister has been pleased to constitute the Cabinet Committee on Institutional Reforms (CCIR) with immediate effect. The composition of the CCIR will be as under:

I)	Mr. Shafqat Mahmood, Minister for Federal Education and Professional Training	Chairman
II)	Minister for Defence	Member
III)	Minister for National Food Security and Research	Member
IV)	Special Assistant to the Prime Minister on Establishment	Member
V)	Adviser to the Prime Minister on Institutional Reforms and Austerity	Member
VI)	Special Assistant to the Prime Minister on Petroleum	Member

**By Special Invitation**

- i) Secretary, Establishment Division
- ii) Secretary, Finance Division
- iii) Secretary, Law and Justice Division
- iv) Special Secretary, Cabinet Division
- v) Secretary of the Ministry/Division concerned (on invitation)

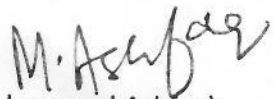
2. The Terms of Reference (ToRs) of the Committee are Annexed.

  
(Muhammad Ashfaq)  
Deputy Secretary (Cabinet)  
Ph # 9201375

The Manager,  
Printing Corporation of Pakistan Press,  
**Islamabad**

Copy forwarded to:-

1. All members of the Cabinet, Advisers to the Prime Minister, Ministers of State and Special Assistants to the Prime Minister
2. Secretary to the President
3. Secretary to the Prime Minister
4. All Secretaries/Additional Secretaries Incharge of Ministries/Divisions
5. Principal Information Officer, Press Information Department, Islamabad

  
(Muhammad Ashfaq)  
Deputy Secretary (Cabinet)

Terms of Reference (ToRs)  
Cabinet Committee on Institutional Reforms (CCIR)

- i. Work out an implementation strategy / work plan in consultation with the Task Force taking into consideration the following aspects:
  - a. Cost benefit analysis specific to the entities concerned.
  - b. Expected outcome of the proposed transformation with reference to service delivery.
  - c. Constitutional and legal ramifications/considerations.
  - d. Issues pertaining to terms and conditions of Civil Servants and impact of the re-organization exercise on career progression of existing Civil Servants.
- ii. Determine the size, composition and staffing of the Federal Government Secretariat, attached departments and autonomous bodies and monitor its implementation after the approval of the Cabinet;
- iii. Suggest an appropriate hierarchical organization i.e. tiering within each Ministry/Division, attached departments and autonomous bodies;
- iv. Design a modern public service structure for the Federal Government including human resources policies incorporating principles of good governance; and
- v. Simplify and redesign the rules of businesses, other rules and business processes including the measures to introduce e-governance to improve the efficiency in disposal of government work. Cabinet Secretary would act as the Secretary of the Committee and regularly submit the minutes of the Committee for the ratification by the Cabinet.

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